South Kesteven Stock Option Appraisal Commission Work Programme

Appendix A

Task No.	Task Name	Details	Date of Meeting
1	**Terms of Reference**	• Agree Terms of Reference and Rules of Engagement of the Stock Option Appraisal Commission	16th Sept 2004
2	**Scene Setting** (*fact-finding & decision making*	• Understand background to Stock Option Appraisal Process and reason for undertaking the process, together with understanding a basic knowledge of the potential options • Consider and agree the criteria for undertaking the SOA	1st Oct 2004
3	**Consultation** (*decision making)*	• Consider and agree consultation arrangements and approve draft Tenant Empowerment Strategy and Communications and Consultation Strategy	1st Oct 2004
4	**Stock Condition Survey Data 1** (*Fact-finding)*	• Understanding the costs of achieving decency standards and works beyond decency that might be residents' priorities or required for other reasons	15th Oct 2004
5	**Stock Condition Survey Data 2** *(Fact-finding)*	• Understanding the relationship between basic investment needs and likely available resources at 'base case'	29th Oct 2004
6	**Housing Needs Survey** *(Fact-finding*)	• Consider the Housing Needs Survey and potential implications of the survey	29th Oct 2004
7	**Community Governance** *(Fact-finding)*	• Consider varying potential for and approaches to resident ownership, control or influence in the management of the housing stock and direction of revenues flowing from the asset base	12th Nov 2004
8	**Results of Consultation** **(***Fact-finding)*	• Consider the results of neighbourhood discussions and stakeholder consultation	26th Nov 2004
9	**Agree Investment Aspirations** *(Decision making)*	• Consider the impact of aspirations for investment beyond decency standards or for changes in service delivery (once the base case has been established) and factor into financial assessments • Provide a clear steer on the assessment of needs following wider consultation, to enable the revision of investment data and revised financial assumptions	26th Nov 2004

South Kesteven Stock Option Appraisal Commission Work Programme

Appendix A

10	**Stock Retention**
	(Fact –finding and decision making)
		• Consider whether Stock Retention or Stock Retention with a Management Contract is capable of delivery levels of investment and other outputs such as
		    o Community governance
		    o Improved management performance arising from the wider consultation and analysis
		Assessment made against agree criteria (see task 2 above)
		• Consider the technical appraisal of the base case
			17th Dec 2004

11	**ALMO** *(Fact-finding and decision making)*	• Evaluation of this option on the same basis as the above and taking account of likely ALMO resources	7th Jan 2005
12	**PFI** *(Fact-finding and decision making)*	• Evaluation of this option on the same basis as the above and taking account of likely PFI resources	7th Jan 2005
13	**LSVT** *(Fact finding and decision making)*	• Evaluation of this option on the same basis as the above and taking account of the balance between stock valuation, investment resources available and other factors affecting the financial viability of a transfer approach	21st Jan 2005
14	**Mixed models and variations** *(Fact-finding and decision making)*	• Achieve a clear awareness of the potential for and the costs and benefits of mixed model solutions that would either meet local aspirations for independence or contribute to overall viability	21st Jan 2005
15	**Consider all options** *(Decision making)*	• Consider options against the SOA criteria (see task 2 above) including full technical analysis	4th and 18th Feb 2005

16	**Select option**
	(Decision making)
		• Select option and make recommendation to cabinet – dates of Council meetings
		    o Combined meeting of Capacity & Resources and Community DSP – 17th Mar 2005 or 24th Mar 2005
		    o *Cabinet briefing – 21st Mar or 4th Apr 2005 (pm)*
		    o Cabinet – 9th May 2005
		    o *Council – 26th May 2005*
			11th Mar 2005

South Kesteven Stock Option Appraisal Commission Work Programme

Appendix A